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UNIVERSITY OF NORTH CAROLINA
EXTENSION LEAFLET

LIBRARY EXTENSION SERVICE

By LOUIS R. WILSON, Ph.D.
LIBRARIAN



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UNIVERSITY OF NORTH CAROLINA
EXTENSION LEAFLETS

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UNIVERSITY OF NORTH CAROLINA, CHAPEL HILL, N. C.

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- Vol. IV, No. 4. *Library Extension Service.* Free.
- Vol. IV, No. 5. *Community and Government. A Manual of Discussion and Study of the Newer Ideals of Citizenship.* Price .50.
- Vol. IV, No. 6. *Music in the Public Schools.* Free.
- Vol. IV, No. 7. *A Study Course in Modern Drama.* For Women's Clubs. Price .50.

For further information, address
THE BUREAU OF EXTENSION
UNIVERSITY OF NORTH CAROLINA
CHAPEL HILL, N. C.

LIBRARY EXTENSION SERVICE

ANNOUNCEMENT

In order to promote study and investigation, particularly along the lines of instruction offered through regular University courses and the Bureau of Extension, the Library of the University has striven for a number of years to supply information through the loan of books and pamphlets. To make this service more effective it outlines in the following pages the kinds of information that it is particularly equipped to furnish; namely, books and pamphlets for schools and members of the High School Debating Union; for women's clubs; for public welfare workers and community nurses; for teachers and educational leaders, for high school plays, community dramas and pageantry, and for story telling.

The Library is also prepared to loan from its general book collection material relating to other specific subjects and to bring those who desire information in specialized or technical fields in touch with special school and departmental libraries, such as those of the School of Education, the department of Rural Social Science, and other departments of the University.

In offering this service, the Library attempts to avoid duplication of services by other agencies. It calls special attention here to the splendid package library service of the North Carolina Library Commission at Raleigh, particularly in the field of material for school debates, declamations, and essay writing, in which it has specialized for a number of years.

METHOD OF PROCEDURE

Persons wishing to avail themselves of this service should address their inquiries to Library Extension Service, University of North Carolina, Chapel Hill, N. C. Borrowers are expected to pay the parcel post charges each way, to see that all material is securely wrapped and returned within two weeks from the date of its receipt, and to guarantee its safe return to the Library. In the event that material is kept longer than two weeks, a fine of five cents per day will be charged upon the package.

LOUIS R. WILSON, *Librarian.*

LIBRARY EXTENSION SERVICE

I. SERVICE TO SCHOOLS

For many years the Library has been utilized by the schools of the State in furthering the work of class organizations, literary societies, and other organizations.

A. High School Debating Union

To stimulate the work of literary societies of the high schools the Bureau of Extension brought together in the High School Debating Union in 1912 a large number of North Carolina high schools. During the nine years of its existence the Debating Union has issued handbooks on the following subjects:

Woman Suffrage	Compulsory Arbitration
Initiative and Referendum	Compulsory Military Training
Ship Subsidy	Immigration Restriction
Enlarged Navy	Collective Bargaining
Government Ownership of Railroads	Public Discussion and Debate

B. General Debate

While the Library has made no special effort to collect package libraries on debate subjects, it contains material which is used by the Dialectic and Philanthropic Literary Societies of the University, and this is available to schools upon application. The package library service of the North Carolina Library Commission, at Raleigh, is especially prepared to supply this service and that indicated in C-1 and 2 and D below.

1. *General Present Day Subjects*

- Annexation of Cuba
- Arbitration, compulsory
- Cabinet system of government
- Capital punishment
- Child labor
- City manager
- Closed shop vs. open shop
- Commission government
- Conservation
- Direct primaries
- Employment of women

Federal employment of surplus labor
Federal regulation of industry
Free trade vs. protection
Government ownership of railroads and various industries
Government control of prices
Immigration
Income tax
Initiative and referendum
Injunctions in labor disputes
Judges: appointive vs. elective
Labor unions
League of nations to enforce peace
Military service, compulsory
Minimum wage
Monroe doctrine
Mothers' pensions
Municipal ownership
National defence
Navy, enlarged
Open door policy in Orient
Philippines, independence
Recall of judges
Rural credits
Ship subsidy
Single tax
Six-year term for the President
Socialism
Unemployment
World peace

2. *Needs of North Carolina*

Agricultural development
Conservation of resources
Development of manufacturing industries
Education in North Carolina
 a. Higher educational institutions
 b. Rural schools
Good roads
Libraries
Revaluation
Taxation reform

C. Declamation and Essay Writing

The Library will loan material for use in the preparation of:

1. *Orations, Prize Speaking Contests, Recitations*
 American Ideals—Foerster and Pierson
 Best American Orations—Howard

The Complete Speaker and Reciter
 Favorite Intermediate Speaker
 Favorite Higher Speaker
 Favorite Primary Speaker
 Humorous Speaker
 New Pieces That Will Take Prizes
 Pieces for Prize Speaking Contests
 Patriotic Speaker
 Winning Orations
 Addresses on Education—U. N. C. Record No. 108
 Prose and Poetry of the War
 Selections for Speaking in the Public Schools

2. *Essays and Compositions*

Advantages of the consolidated rural school
 American ideals
 Bolshevism
 Child welfare
 Church in reconstruction
 Citizenship
 Community buildings as war memorials
 Community centers
 Conservation of our natural resources
 Freedom of the seas
 Government ownership of railways
 League of Nations
 Meaning of Americanism
 Needs of higher educational institutions of North Carolina
 Playgrounds—uses and abuses
 Public health a public necessity
 Theodore Roosevelt
 Universal military service
 What the flag means
 Women in industry
 Work of the American Red Cross
 Worth of a school garden

3. *North Carolina Biographical Sketches*

Charles B. Aycock	Charles D. McIver
Daniel Boone	Nathaniel Macon
Edward K. Graham	Zebulon B. Vance

4. *North Carolina State and County Studies (through Extension Series Records and County Bulletins)*

Syllabus of Home-County Club Studies
 The Teaching of County Geography
 Country Life Institutes
 North Carolina Year Book, 1915-1916

North Carolina Year Book, 1916-1917
 Local Study Clubs
 North Carolina Club Year Book, 1917-1918
 A Study of the Public Schools in Orange County
 State and County Council
 State Reconstruction Studies
 Sampson County: Economic and Social
 Wake County: Economic and Social
 Durham County: Economic and Social
 Rutherford County: Economic and Social
 Rockingham County: Economic and Social
 Halifax County: Economic and Social

D. Programs for Special Days and Occasions

The Library will be glad to furnish suggestions for programs for the following days and occasions:

1. Birthdays of American Authors

Eugene Field	James Russell Lowell
James Whitcomb Riley	Henry Wadsworth Longfellow
Joel Chandler Harris	O. Henry
John Greenleaf Whittier	

2. Arbor and Bird Day

3. North Carolina Day

4. Class Day Exercises

5. Commencement Suggestions

6. Special Holidays

E. Books on North Carolina History

Moore—School History of North Carolina
 Allen—North Carolina History Stories
 Creecy—Grandfather's Tales of North Carolina History
 Connor—Cornelius Harnett
 Wheeler—History of North Carolina
 Foote—Sketches of North Carolina
 Sprunt—Tales and Traditions of Lower Cape Fear

Requests should be addressed to the Library Extension Service, University of North Carolina, Chapel Hill, N. C.

II. SERVICE TO WOMEN'S CLUBS

A. Clubs in General

The Women's Clubs Division of the Bureau of Extension, in co-operation with the Library, offers books, pamphlets, and

magazine articles on the following subjects to any woman's club in the State:

- | | |
|---------------------------|-----------------------------------|
| 1. Art | 5. Literature |
| 2. Community Organization | 6. Music |
| 3. Educational Problems | 7. Public Health |
| 4. History | 8. Social and Industrial Problems |

B. Clubs Enrolled for Study

Those clubs following the programs named below receive special library service. Duplicate copies of selected books and pamphlets referred to in these programs are placed on reserve. A registration fee is charged for this service.

1. Citizenship for Women. The sources cited for reference in this outline are loaned for a period of six months. Twenty copies of the program are supplied to the club.

2. Our Heritage: A Study Through Literature of the American Tradition. The sources cited for reference in this outline are loaned for a period of two weeks. Ten copies of the program and one copy of Greenlaw and Hanford's *The Great Tradition* are supplied.

3. Constructive Ventures in Government: A Manual of Discussion and Study of Woman's New Part in the Newer Ideals of Citizenship. The sources cited for reference in this manual are loaned upon request, but the study is complete in itself for those preferring to use the manual alone as the basis of study. Twelve copies are supplied to each club.

4. Americanization: Studies of the Peoples and the Movements that are Building up the American Nation. It is impossible to supply each member with copies of this program, but a single copy can be supplied from which others may be made. The sources cited for reference in the outline will be loaned for a period of two weeks.

C. Programs for 1921-1922

Programs for 1921-1922 are being prepared for women's clubs and will be ready for distribution by June, 1921. The following are in process of preparation:

1. A Study Course in the Modern Drama: The course is based on plays contained in Dickinson's *Chief Contemporary Dramatists* with several separate plays which are not included in

this collection. For reference books throughout the course, Chandler's *Aspects of Modern Drama* and Lewisohn's *The Modern Drama* are to be used. For the registration fee ten copies of the Study Course and the three books mentioned above will be furnished. The other books may be borrowed from the University Library.

2. Studies in American Literature: The course is based on Pattee's *Century Readings for a Course in American Literature*. This book and ten copies of the program are furnished to registered clubs. Other books referred to throughout the course will be loaned by the University Library.

D. The Loan of Books

Books and other material will be loaned by the Bureau of Extension upon the following terms: The club must first register and pay the required fee. Requisition blanks for reference books will be sent to the secretary of each club. These must be filled out and returned when material is needed.

The secretary should order the books at least two weeks before they are to be used. Requests for books by return mail will be attended to, but no guarantee is made that they will reach their destination in time to be of use.

Books and other material must be returned in two weeks from the date they are issued, which is stamped on the book pocket on the first page of the book. The club is subject to a fine of five cents a day on each package of books kept over two weeks. Upon request, the time on books will be extended one week.

Transportation charges both ways are borne by the club. This may be reduced if material for each meeting is sent to one person rather than to each person on the program.

E. Special Programs

The Women's Clubs Division will assist in preparing study outlines for those clubs wishing something different from the programs listed above and special arrangements will be made for supplying the reference material from the Library.

For information upon any of the above subjects address the Women's Clubs Division, Bureau of Extension, University of North Carolina, Chapel Hill, N. C.

III. SERVICE FOR WELFARE WORKERS AND NURSES

A. Book Service

On account of its close connection with the School of Public Welfare of the University, the Library is prepared to loan superintendents of public welfare and others interested in welfare subjects the books listed below on the following general topics:

1. *Administration and Management*

- Ralph, George C.—Elements of Record-keeping for Child-helping Organizations. Russell Sage Foundation, 1915.
Arnovici, Carol—Social Survey. Harper, 1916.
Todd, Arthur James—The Scientific Spirit in Social Work. Macmillan, 1919.
National Conference of Social Work Proceedings, 1915.
Osborne, Thomas Mott—Society and Prisons. Yale Univ. Press, 1916.
Sears, Amelia—The Charity Visitor. Chicago School of Civics and Philanthropy, 1917.
Johnson, Alexander—The Almshouse. Russell Sage Foundation, 1919.
Carver, Thomas Nixon—Organization of a Rural Community, U. S. Dept. Agri. Yearbook, 1915.

2. *Child Welfare*

- Dewey, Evelyn—New Schools for Old. Dutton, 1919.
Woolter, Thomas Jackson—Teaching in Rural Schools. Houghton Mifflin, 1917.
Mangold, George Benjamin—Problems of Child Welfare. Macmillan, 1914.
Breckinridge, Sophonisha, and Abbott, Edith—The Delinquent Child in the Home. Russell Sage Foundation, 1912.
Flexner, Bernard, and Baldwin, Roger—Juvenile Courts and Probation. Century Co., 1914.

3. *Community Organization and Work*

- Phelan, John—Readings in Rural Sociology. Macmillan, 1920.
Galpin, Charles J.—Rural Life. Century Co., 1918.
Douglass, H. P.—The Little Town. Macmillan, 1919.
Evans, Frederick Noble—Town Improvement. Appleton, 1919.

4. *Family Welfare and Casework*

- Sheffield, Ada Eliot—The Social Case History. Russell Sage Foundation, 1920.
Devine, Edward Thomas—Principles of Relief. Macmillan, 1914.
Covington, Mary—How to Help. Macmillan, 1919.

Goodsell, Willystine—The Family as a Social and Educational Institution. Macmillan, 1918.

Colcord, Joanna—Broken Homes. Russell Sage Foundation, 1919.

5. *Industrial Welfare*

Seager, Henry Rogers—Social Insurance. Macmillan, 1910.

Commons, John Rogers ed.—Trade Unionism and Labor Problems. Ginn & Co., 1903.

Robinow, M. I.—Social Insurance. Holt, 1913.

6. *Medical Social Work*

Cabot, Richard Clarke—Social Work. Houghton Mifflin, 1919.

Cabot, Richard Clarke—Layman's Handbook of Medicine. Houghton Mifflin, 1916.

Gulick, Luther Halsey—Medical Inspection of Schools. Russell Sage Foundation, 1910.

Rosenau, Milton Joseph—Preventive Medicine and Hygiene. Appleton, 1918.

Cabot, Richard Clarke—Social Service and the Art of Healing. Moffat, Yard & Co., 1917.

7. *Public Health*

Terman, Lewis M.—The Hygiene of the School Child. Houghton Mifflin, 1914.

Ogden, Henry N.—Rural Hygiene. Macmillan, 1911.

Hemenway, Henry Bixby—American Public Health Protection. Appleton, 1916.

Hill, Hibbert Winslow—The New Public Health. Macmillan, 1916.

8. *Social and Mental Hygiene*

Ellis, Havelock—The Task of Social Hygiene. Houghton Mifflin, 1912.

Goddard, H. H.—Feeble-mindedness and Its Causes. Macmillan, 1914.

Beers, Clifford W.—A Mind That Found Itself. Longmans, 1917.

Bigelow, Maurice—Sex Education. Macmillan, 1916.

B. Pamphlet Service

The Library has been made the distributing center of literature for the National Organization for Public Health Nurses. Pamphlet material can be furnished on the following subjects:

Blindness	Rural
Cancer	Welfare
Children	Common colds
Defective	Community
Health	Centers
Pre-School Age	Drama

Fairs	Mental hygiene
Music	Milk
Organizations	Mortality statistics from occupations
Schools	Parent-teacher associations
Welfare	Pellagra
Diphtheria	Preventive medicine
Disinfectants	Public health nurse
Physical education	Public health
Feeble-mindedness	Pure water for farm houses
First aid in the home	Recreation
Flies	Red Cross work
Food bulletins	Sanitation
Hay fever	Scarlet fever
Health news and stories	School hygiene
Influenza	Teeth, tonsils, adenoids
Insanity	Trachoma
Insects	Tuberculosis
Malaria	Typhoid fever
Measles	Welfare work

The Library is also a regular subscriber to the following magazines that may be borrowed: *American Journal of Nursing*, *American Journal of Public Health*, *The Public Health Nurse*, and the *Journal of Outdoor Life*. Requests for any of the above material should be addressed to Library Extension Service, University of North Carolina, Chapel Hill, N. C.

IV. PROFESSIONAL EDUCATIONAL INFORMATION

The Library will loan the books listed under the following educational subjects:

A. The High School

1. Brown—The American High School
2. Inglis—Principles of Secondary Education
3. Parker—Methods of Teaching in High Schools
4. Colvin—An Introduction to High School Teaching

B. School Buildings

1. Bruce—High School Buildings
2. Bruce—Elementary Buildings
3. Mills—American School Building Standards
4. Dresslar—American Schoolhouses
5. Williams and others—The Construction of Schoolhouses (Bulletin)

C. Tests and Measurements

1. Monroe—Measuring the Results of Teaching
2. Rugg—Statistical Methods Applied to Education
3. Starch—Educational Measurements
4. Williams—Extension Bulletins on State (N. C.) results
5.—Samples of Tests
6.—Assistance by correspondence

D. Problems of School Administration

1. Cubberley—Public School Administration
2. Dutton and Snedden—Administration of Public Education in the United States
3. Bourne—The Gary Schools
4. Chancellor—Our Schools—Their Administration and Supervision
5. Cubberley—The Portland Survey
6.—Various books and bulletins on school surveys

E. Rural Education

1. Cubberley—Rural Life and Education
2. Hart—Educational Resources of Village and Rural Communities
3. Foght—Our Rural Schools
4. Foght—The Rural Schools of Denmark
5.—Consolidation of Schools (Bulletin)
6.—Bulletins and books on Consolidation and Transportation
7. Betts and Hall—Better Rural Schools

F. The Project Method

1. Stockton—Project Work in Education
2. Krackowizer—Projects in the Primary Grades
3. Dewey—The School and Society
4. Wilson and Wilson—The Motivation of School Work

G. Physical Education

1. Terman—Hygiene and the School Child
2. Fiske—Meaning of Infancy
3. O'Shea—Dynamic Factors in Education
4. Spencer—Essay on Education
5. Tyler—Growth and Education
6. Curtis—Play and Recreation

H. Stories for Children

The Library contains many juvenile books, assembled for use in the Summer School, which it will loan to teachers and

community workers for classroom and story hour work. A suggestive list is given below:

1. *Methods in Story Telling*

Cowles, Julia D.—The Art of Story-Telling
Keyes, Angela Mary—Stories and Story-Telling
Bryant, Sara Cone—How to Tell Stories to Children
Lyman, Edna—Story-Telling

2. *Bedtime Stories*

Bryant, Sara Cone—Stories to Tell the Littlest Ones
Bryant, Sara Cone—Stories to Tell Children
Marzials, Ada M.—Stories for the Story Hour
Lewis-Bailey—For the Children's Hour

3. *Bible Stories*

Platt, S.—Stories from the Old Testament

4. *Fairy Stories*

Mabie, Hamilton Wright—Fairy Tales Every Child Should Know
Olcott, Frances Jenkins—The Book of Elves and Fairies
Ozaki—The Japanese Fairy Book
Jacobs, Joseph—English Fairy Tales

5. *History Stories*

Blaisdell & Ball—Hero Stories from American History
Guerber, H. A.—Story of the Thirteen Colonies
Southworth, Gertrude—Builders of Our Country
Stone & Fickett—Days and Deeds a Hundred Years Ago

6. *Mythology*

Wilson, Gilbert L.—Myths of the Red Children
Hyde, Lillian S.—Favorite Greek Myths
Francillon, Robert E.—Gods and Heroes
Paton, L. A.—Fairy Mythology of Arthurian Romance

7. *Nature Stories*

Holbrooke, Florence—The Book of Nature Myths

Requests for loan of above books should be addressed to Library Extension Service, University of North Carolina, Chapel Hill, N. C.

Questions will be answered and suggestions given on educational problems insofar as possible. Address all requests for such assistance to Dr. L. A. Williams, School of Education, Chapel Hill, N. C.

V. PLAY SERVICE

The Division of Community Drama of the Bureau of Extension desires the citizens of the State to utilize the facilities of the Library in selecting plays and pageants and procuring reference books on production as well as historical material for the writing of community pageants and plays. The Library will be glad to loan books as follows:

A. Plays

1. Nearly five hundred plays are listed in the bulletin, *Plays for Amateurs*, including long plays, one-act pieces, and plays for children. A selection of several titles may be made from the bulletin or the Secretary of the Division will aid in selecting plays suited to specified conditions.

B. Community Dramas

1. Raleigh: The Shepherd of the Ocean, by F. H. Koch, celebrating the deeds of the colonizer who founded the first English settlement in America on Roanoke Island, North Carolina. The pageant may be produced with from 200 to 500 characters.
2. Examples of local pageantry to be used as models in pageant writing:
 - Shakespeare, the Playmaker; The Pageant of the North West, both written collaboratively by a group of students in North Dakota under the direction of F. H. Koch.
 - The New Day, Margaret Plank Ganssle.
 - The Selish, written collaboratively by a group of students in Montana under the direction of Margaret Plank Ganssle.
 - Pageants written in North Carolina communities will be sent out when available.
3. Several pageants and festivals on subjects of general interest, available for production.
 - America Yesterday and Today, Lamkin. Simple pageant using 75 to 500 people.
 - Daughters of Freedom, Buchanan. A patriotic ceremonial for 50 girls or more.
 - Faith of Our Fathers, Marble. A Pilgrim pageant in two parts, simple or elaborate, using 50 people and as many more as desired.
 - Flag of the Free, Grimball. A ceremonial for the Fourth of July.
 - National Red Cross Pageant and The Drawing of the Sword, Stevens. 50 to 150 participants.
 - New Era Pageant. A pageant of Patriotism and Reconstruction, 75 to 200 people.
 - The Pilgrims, Mackaye. Requires 150 to 500 people.

The Pilgrims' Pride, Hanley. A Pilgrim pageant arranged for a short program or an elaborate pageant, adaptable to local needs.

Through the Centuries, a pageant of women in industry. 175 or more participants.

Under the Stars and Stripes, Grimball. A festival of citizenship with tableaux and choruses.

The Library has also volumes of simple pageants, masques and pantomimes.

C. Reference Books on Production

The Division can furnish books on the following subjects:

Acting, Aesthetic Dancing, Children's Plays and Dramatization, Costumes, Folk-Dances, Folk-Songs, Make-Up, Music, Outdoor Theatres, Pageantry and Festivals, Scenery, Scene Painting, Stage Construction, Theatre Construction, and other phases of Production and Stage-Craft.

NOTE—The Division of Community Drama is especially interested in promoting the writing and production of original community dramas and will furnish expert advice along this line and also supply skilled dramatic directors where it is possible to do so.

The North Carolina Collection of the Library will send out through the Community Drama Service any historical material which will be valuable in the writing of historical pageants of State, County, and Community History and local traditions.

Requests for information on any of the above subjects should be addressed to The Secretary of the Community Drama Division, Bureau of Extension, Chapel Hill, N. C.